



# HOW TO BE SUCCESSFUL

5 Ways To Do Well In School (Academically)

**① GET ORGANIZED**





DELETE PORN FROM SERVER

REORDER PROZAC RX

CALL ESTELLA RE: MEETING EXT. 2174

CHECK VOICE MAIL

MEETING w/ GRAMMIL RE: LORNO

TALK'D LAWYER RE: TOOMATE

STARBUCKS FOR OFFICE 2 MUGS 5 PAPERCOPIES 1 WHITI SOY CON

UPDATE SOFTWARE

CALL TARIQ RE: SIGGRAPH MEETING

MEETING w/ JACK @ 4pm on 12/8

BUY MAKE STICKY NOTES

ASK OUT RECEPTIONIST

BAGELS

555-4479 WHAT IS A FISCAL YEAR TO

EMAIL CALVIN DEVICE

KILL ME NOW

CALL TONY 555-6521

42?

LOVE LETTER

ATTEND SENSITIVITY TRAINING SEMINAR

IMPLICATE BOSS IN INSIDER TRADING SCANDAL

# ① GET ORGANIZED

- Carry a **planner** at ALL TIMES (paper or digital)
- Enter your homework, assignments, projects, tests, and exams **as soon as they are assigned**
- Visit **edplus.ca** DAILY
- Don't lose your stuff

**② PAY ATTENTION**

pay attention!  
this will be on the test!



## ② PAY ATTENTION

- **Concentrate** by avoiding distractions (#3)
- Practice **active listening** (highlighting, taking notes)
- **Participate** in class (reading out loud, discussing, asking and answering questions, making connections to what you know already, etc.)



**③ STEER CLEAR OF  
DISTRACTIONS**



# ③ STEER CLEAR OF DISTRACTIONS

- **Be aware** of what distracts YOU inside and outside the classroom
- **Avoid** these distractions (e.g. friends, cellphone, TV, etc.)
- Find **the best study spot** for YOU (quiet, well-lit, low-traffic, clear, etc.)

# ④ ASK QUESTIONS

WHEN? WHY? WHERE?  
WHAT? HOW? WHY? WHEN? WHERE?  
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# ④ ASK QUESTIONS

- **Raise your hand** if you don't understand
- Make sure to ask **pertinent** questions
- If you are uncomfortable, **talk to me after class**

**⑤ REVIEW DAILY**





# ⑤ REVIEW DAILY

- **Every day** go over the material covered during class
- **Simplify** your study notes to help you remember (key words, mind maps, outlines)
- Reviewing notes helps you to move material learned from short-term memory into **long-term memory**
- This will **make your life easier** come the next test or exam

# ⑤ REVIEW DAILY

- Study in **short bursts** (30 minutes with a 10-15 minute break)
- Try studying with a (serious) partner
- Study SMART, not hard